

Navigating Camino

Most classes in the GPPM use Camino, the online learning management system at the University. Professors often store articles and videos on your Camino course page, and you will likely use Camino to submit several of your written assignments for your courses as well.

To login to Camino, go to the SCU login page (www.scu.edu/login), type your SCU Username and Password, open MySCU Portal, and select Camino LMS (left, below). Your dashboard will appear with all your current course Camino pages (right, below). Select your course:

The image shows two screenshots. The left screenshot is the MySCU Portal homepage. It features a search bar, a navigation menu with links like 'ABOUT SCU', 'ACADEMICS', 'ADMISSION', etc., and a grid of application tiles. The 'Camino LMS' tile is highlighted with a red box. The right screenshot is the Camino Dashboard. It shows a vertical sidebar with icons for Account, Dashboard, Courses, Calendar, Inbox, and Help. The main content area displays two course cards: 'PMIN 206: The Synoptic Gospels - ...' and 'SCTR 165R: Gender & Sexuality in ...'. The first card is highlighted with a red box.

The Home Page for this Camino site is the course schedule from the syllabus, with links to online resources built. Your professor may have set up the page differently, but any readings and files will be available from the "Files" tab (#2). Assignment drop boxes are also available from the Syllabus or the "Assignments" tab (#3). Always remember to "Logout" (#4) when you're finished. And you can always return to the home page by using the navigation tabs along the left edge of the page (#1).

The image shows a screenshot of the Camino course page for 'PMIN 206: The Synoptic Gospels - T 6:00 PM'. The page has a dark red sidebar with navigation tabs: Account, Dashboard, Courses, Calendar, Inbox, and Help. The main content area is titled 'PMIN 206: The Synoptic Gospels - T 6:00 PM' and includes a 'Jump to Today' button. Below the title, there are links to 'Link to Course Website' and 'Link to Complete Syllabus'. The page displays a list of assignments, with the first one being 'The Critical Study of the Synoptic Gospels'. This assignment includes 'Secondary Reading' and 'Optional Reading' sections. On the right side, there is a calendar for March 2018 and a note stating 'Course assignments are not weighted.'

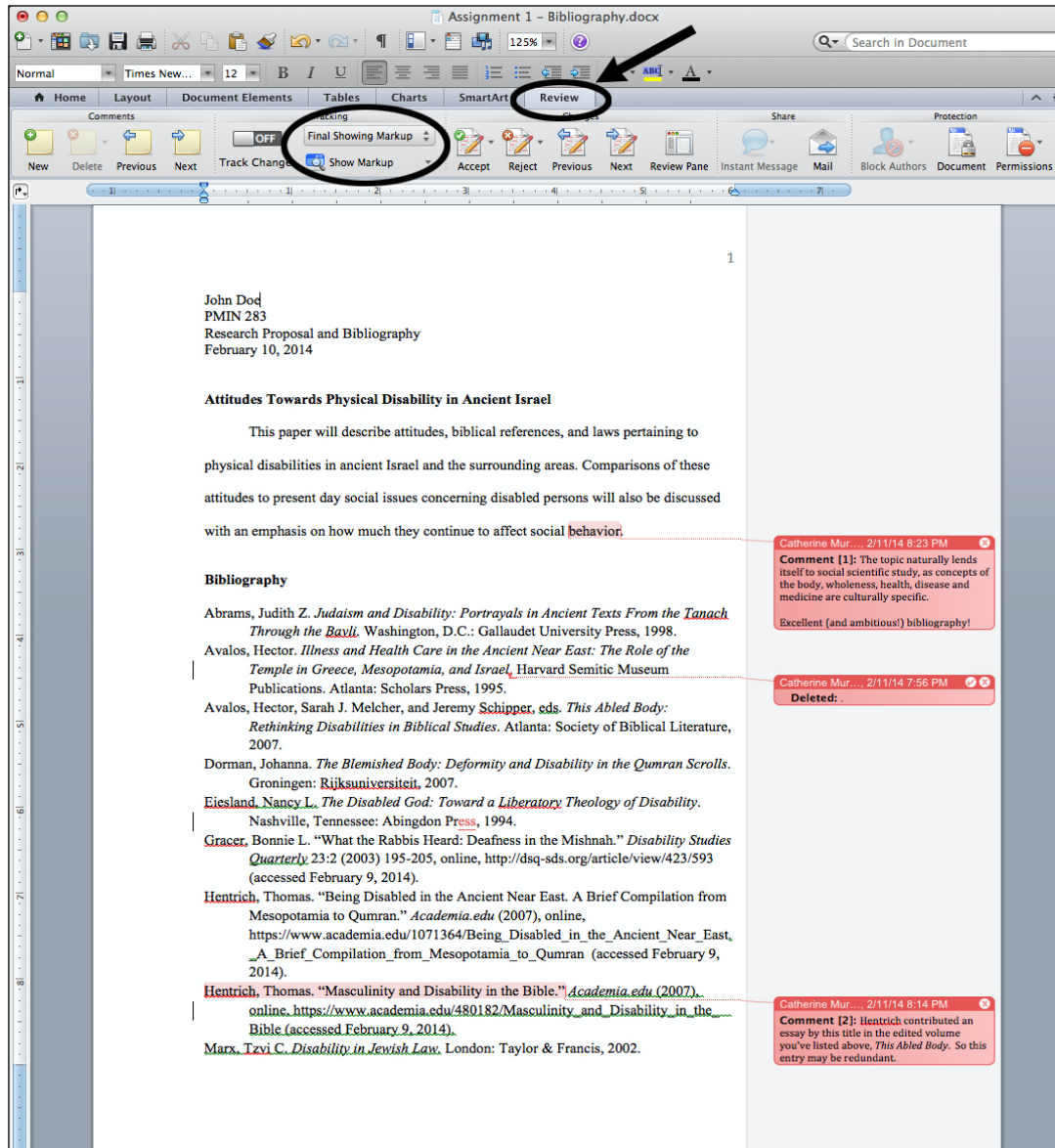
The GPPM Style Guide online has templates you can use to start your papers for any class, whether in Microsoft Word, Pages, or Google Docs. But only Word, pdf files, and Google Docs can be uploaded to Camino, and your professor may limit the type of file you can upload to the format they are most comfortable using for grading and markup.

When you're ready to submit an assignment, click on the title, choose the file to upload, and click the Submit button.

When the Professor posts feedback, you will receive an email from Camino alerting you. To view the feedback, navigate to the assignment, read the submission comment (#1), and open the file the professor has attached to it (#2). This should be a version of your original document with his or her feedback.

The screenshot displays the Camino submission interface. On the left, a student's paper titled "Attitudes Towards Physical Disability in Ancient Israel" is shown. The paper includes a header with the student's name (John Doe), course (PMIN 283), and submission date (February 10, 2014). The main text describes the paper's focus on biblical references and social issues. Below the text is a bibliography section listing several academic sources. On the right side of the interface, a sidebar contains submission details. It shows the submission date (Feb 10 at 4:31pm) and the submitted file (Assignment 1 - Bibliography.docx). Below this, the assessment section shows a grade of 'A' (0/0). The discussion section features a comment from Catherine Murphy dated Feb 11 at 8:23pm, stating "Excellent work, ! Only a few comments on your paper." Two numbered arrows point to the comment and the attached file link in the discussion section.

Video tutorials in the Camino section of the GPPM Student Resources page show you where to look for feedback if the professor has used Microsoft Word or Camino's built in evaluation tool, "Speedgrader." If the feedback is in Word, be sure that you're looking at the "final showing markup" or "all markup" option at the review tab when you download and open the paper.



If you will be cutting and pasting any of this information into subsequent assignments (for example, you might want to cut and paste your bibliographic entries into your final paper), address the comments before cutting them and moving them. To accept a change from the professor, click the ✓ in the upper right corner of the comment box. To reject a correction, or to delete a comment box once you've addressed the issue, click the X in the upper right corner. Once all comment boxes are removed, you can cut and paste the material into your next assignment.

Be sure to download any marked papers that you might eventually submit if you choose to do a Capstone Portfolio rather than a Ministry Practicum at the conclusion of your Master's program. It's these marked copies that we want you to include with your integrative essay, to illustrate the learning of program objectives. Camino courses close when the class finishes, and you'll lose access to your work and the professor's comments. So the best thing to do is to download the paper when your course finishes, and upload it immediately into the Google Drive folder that the GPPM has shared with you for your portfolio.